

Memorandum

To: Mr. Chuck Perry

From: Jennifer Peterson

Date: March 28th, 2022

Re: Statutory Waiver for Vandever Elementary Media Specialist

SUBJECT

Accept and approve the Library Media Specialist Statutory Waiver for Ms. Katherine Buckner to serve as the Media Specialist for Vandever Elementary.

ENCLOSURE/ATTACHMENTS

Documentation Required by the State: Cover Letter, Questionnaire, university verification and sample schedule

SUMMARY

Ms. Katherine Buckner needs approval for a statutory waiver to serve as the Media Specialist at Vandever Elementary. She is currently not certified as a media specialist, however she has completed her coursework in the Library Media and Information Technology program and has provided the state all of the appropriate documentation. She is just awaiting the actual certification documentation to reflect on her certificate.

FUNDING

NA

RECOMMENDATION

Approve